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Relay Graduate School of Education ("Relay") is dedicated to maintaining a safe and secure environment for learning and working so that students, faculty, staff, and visitors can focus on what is important to our community: improving educational experiences and outcomes for P-12 students. To that end, Relay has developed a set of policies, programs, and procedures applicable to all of its locations to ensure that each campus is held to the highest safety standards.

Relay also believes that maintenance of a safe campus environment depends on all members of its community. Each member of our community plays a role in keeping each other safe, whether that means educating oneself on potential threats to personal safety, reporting crimes that take place on campus, or alerting the appropriate parties when a friend, classmate, or colleague may be in danger.

This report has been prepared to document crime statistics affecting Relay campuses and to disseminate important information to our community. It has been prepared in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act ("Clery Act") and includes crime statistics reported to local law enforcement agencies and campus designees.

Our aim in publishing this report is to keep the Relay community informed about the safety of its campuses and about the institution’s current policies and procedures concerning campus security. This report is also intended to inform prospective students, faculty, staff and visitors about the safety of our campuses.
MESSAGE FROM THE VP OF CAMPUS AFFAIRS

I am pleased to present the 2019 Relay Graduate School of Education Annual Security Report. This report is prepared by the office of campus affairs in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and is intended to disseminate important information to the Relay GSE community. Crime statistics include those reported to local police and designated campus security authority (“DCSA”). With this publication, it is our intent to communicate not only mandatory information, such as crime statistics, but also to inform current students and employees and assist prospective students in the decision making process of selecting a rigorous teacher and/or principal preparation program. At Relay GSE, the safety and well-being of our students, faculty, and staff are our top priorities. Relay GSE’s campuses and the surrounding areas are safe. We continue to encourage all members of our community, and visitors to share in our vision of a safe and inclusive learning environment.

Jennifer Gomes, Ed.D.
Vice Provost of Campus Affairs
Relay Graduate School of Education
25 Broadway, 3rd Floor
New York, NY 10004

THE CLERY ACT

The Clery Act requires colleges and universities to:

- Prepare, publish, and distribute an annual report that contains three years of campus crime and fire safety statistics and campus security policies;
- Release crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics are reported for the following crime categories:
  - Murder/non-negligent manslaughter;
  - Negligent manslaughter;
  - Sex offenses (including rape, fondling, incest, and statutory rape);
- Robbery;
- Burglary;
- Aggravated assault;
- Motor vehicle theft;
- Arson;
- Hate crimes (including larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property etc. categorized as hate crimes);
- Domestic violence;
- Dating violence; and
- Stalking.

- Report all statistics related to liquor law violations, drug law violations, and illegal weapons possession.
- Issue “timely warnings” of crimes that present a threat to the safety of students or employees;
- Present an emergency notification upon confirmation of a serious emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, staff, or visitors occurring on campus; and
- Maintain a public log of all crimes reported to them, or those of which they are made aware

### DESIGNATED CAMPUS SECURITY AUTHORITIES

Relay is committed to the safety and well-being of its community. To ensure that students, faculty, staff, and visitors enjoy a secure environment, Relay has identified a designated campus security authority ("DCSA") at each of its campuses. This individual is responsible for implementing all campus security and safety policies and procedures, is designated to receive official complaints (criminal in nature or otherwise), and reports on campus crime via Relay’s campus crime log. The DCSA works closely with local law enforcement agencies to safeguard the campus. All reports of crimes on Relay campuses are immediately reported to local law enforcement agencies for investigation.

The Clery Act defines DCSAs as individuals that “have significant responsibility for student and campus activities including ...student discipline, and campus judicial proceedings.” Therefore, in addition to the persons on each campus who are DCSAs, individuals holding the following titles are also campus security authorities: deans, associate deans, assistant deans, associate professors of practice, assistant professors of practice, instructional fellows, directors of residency, managers of operations, and coordinators of operations.

Students and staff are encouraged to report crimes or emergencies to the DCSA or other Campus Security Authorities.
<table>
<thead>
<tr>
<th>Campus</th>
<th>Name</th>
<th>Title</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relay Atlanta</td>
<td>Kim Karacalidis</td>
<td>Director of Operations</td>
<td><a href="mailto:kkaracalidis@relay.edu">kkaracalidis@relay.edu</a></td>
<td>(404) 585-4671</td>
</tr>
<tr>
<td>Relay Baton Rouge</td>
<td>Isaiah Norwood</td>
<td>Manager of Operations</td>
<td><a href="mailto:inorwoodii@relay.edu">inorwoodii@relay.edu</a></td>
<td>(225) 755-9515</td>
</tr>
<tr>
<td>Relay Chicago</td>
<td>Emily Ente</td>
<td>Senior Director of Operations</td>
<td><a href="mailto:eente@relay.edu">eente@relay.edu</a></td>
<td>(773) 676-0548</td>
</tr>
<tr>
<td>Relay Connecticut</td>
<td>Carla Silva-Muhammed</td>
<td>Director of Operations</td>
<td><a href="mailto:csilva-muhammad@relay.edu">csilva-muhammad@relay.edu</a></td>
<td>(203) 680-0571</td>
</tr>
<tr>
<td>Relay Dallas/Fort Worth</td>
<td>Monique Robinson</td>
<td>Senior Director of Operations</td>
<td><a href="mailto:mrobinson@relay.edu">mrobinson@relay.edu</a></td>
<td>(469) 298-9570</td>
</tr>
<tr>
<td>Relay Delaware</td>
<td>Yvonne Simms</td>
<td>Director of Operations</td>
<td><a href="mailto:ysimms@relay.edu">ysimms@relay.edu</a></td>
<td>(302) 385-6068</td>
</tr>
<tr>
<td>Relay Denver</td>
<td>Katie Hawkes</td>
<td>Senior Director of Operations</td>
<td><a href="mailto:khawkes@relay.edu">khawkes@relay.edu</a></td>
<td>(720) 423-9883</td>
</tr>
<tr>
<td>Relay Houston</td>
<td>Helen Hailemariam</td>
<td>Director of Operations</td>
<td><a href="mailto:hhailemariam@relay.edu">hhailemariam@relay.edu</a></td>
<td>(832) 598-1381</td>
</tr>
<tr>
<td>Relay Indiana</td>
<td>Erica McGeady</td>
<td>Director of Operations</td>
<td><a href="mailto:emcgeady@relay.edu">emcgeady@relay.edu</a></td>
<td>(317) 279-5719</td>
</tr>
<tr>
<td>Relay Leadership Programs</td>
<td>Warren Chancellor</td>
<td>Senior Director of Operations</td>
<td><a href="mailto:wchancellor@relay.edu">wchancellor@relay.edu</a></td>
<td>(212) 229-0823</td>
</tr>
<tr>
<td>Relay Memphis</td>
<td>Brendan Egan</td>
<td>Senior Director of Operations</td>
<td><a href="mailto:began@relay.edu">began@relay.edu</a></td>
<td>(901) 346-3346</td>
</tr>
<tr>
<td>Relay Nashville</td>
<td>Arik Shur</td>
<td>Director of Operations</td>
<td><a href="mailto:ashur@relay.edu">ashur@relay.edu</a></td>
<td>(615) 270-8257</td>
</tr>
<tr>
<td>Relay New Orleans</td>
<td>Aspen Davis</td>
<td>Director of Operations</td>
<td><a href="mailto:adavis@relay.edu">adavis@relay.edu</a></td>
<td>(504) 475-7659</td>
</tr>
<tr>
<td>Relay New York</td>
<td>Tirrell Barronette,</td>
<td>Director of Operations</td>
<td><a href="mailto:TBarronette@relay.edu">TBarronette@relay.edu</a></td>
<td>(212) 229-0820</td>
</tr>
<tr>
<td>Relay Newark</td>
<td>Tasha Saavedra</td>
<td>Director of Operations</td>
<td><a href="mailto:tsaavedra@relay.edu">tsaavedra@relay.edu</a></td>
<td>(973) 848-1901</td>
</tr>
<tr>
<td>Relay Philadelphia &amp; Camden</td>
<td>Dean Dickos</td>
<td>Director of Operations</td>
<td><a href="mailto:ddickos@relay.edu">ddickos@relay.edu</a></td>
<td>(267) 989-9129</td>
</tr>
<tr>
<td>Relay San Antonio</td>
<td>Ashley Indorf</td>
<td>Director of Operations</td>
<td><a href="mailto:aindorf@relay.edu">aindorf@relay.edu</a></td>
<td>(210) 826-0661</td>
</tr>
<tr>
<td>Relay Washington DC</td>
<td>Kajal Ravani</td>
<td>Director of Operations</td>
<td><a href="mailto:kravani@relay.edu">kravani@relay.edu</a></td>
<td>(202) 794-7210</td>
</tr>
</tbody>
</table>
EMERGENCY REPORTING, RESPONSE, AND EVACUATION

In any emergency, dial 9-1-1 (“911”) first. 911 answers calls 24 hours a day, 7 days a week. The local law enforcement agency, fire, or medical department will respond immediately. After you you have successfully reported the emergency to 911, report the emergency to your DCSA. You may reach your DCSA at the phone number or email address included in this annual report, or you may report the incident in person to the DCSA, or a present Relay staff member.

EMERGENCY NOTIFICATIONS

Local law enforcement agencies, fire departments, and/or emergency medical services will respond to all reports of emergencies or dangerous situations on any Relay campus.

Upon confirmation by a DCSA of an emergency or dangerous situation involving an immediate threat to the health or safety of members of the campus community, the DCSA will request and coordinate the response of public safety resources, where necessary. In addition, the DCSA will make appropriate emergency notifications taking into account the safety of the campus community. Such threats may include, but are not limited to fire, gas leaks, explosions, chemical or hazardous waste spills, outbreaks of serious illness, terrorist incidents, or armed intruders.

Relay will urgently determine the content of the emergency notification and initiate the notification system. However, the DCSA may delay notification if, in their professional judgment, immediate notification will compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The DCSA, assisted by the national operations team, will:

- Determine the appropriate segment or segments of the campus community to receive the notification;
- Determine the content of the notification including recommendations to shelter in place;
- Evacuate a facility;
- Void portions of the campus, or other appropriate actions; and
- Utilize the campus’ mass notification system (via email) to notify the campus community.

The email and phone messaging system is tested annually.

TIMELY WARNING POLICY
DCSAs release a Timely Warning Notification (“TWN”) to alert the graduate school community of crimes or events that may potentially threaten students, faculty, staff, visitors, or property. Posting these notices is necessary when a serious crime or a pattern of crimes or threats may put anyone in the Relay community at risk.

Relay may use posters, phone calls, texts, emails, on-site digital and video monitors, or other available means to inform the community such as Canvas, Relay’s online learning management system.

It is important to note that DCSAs are not required to issue a TWN for every crime reported but must, at minimum, follow Clery Act guidelines on what may present a significant threat to the campus community. When making a decision, Relay may consult with local law enforcement agencies and the national operations team. Whether the DCSA issues a TWN is determined on a case-by-case basis in conjunction with all facts surrounding the crime(s), including such factors as:

- **The continuing danger to the graduate school community.** TWNs should be released if the graduate school community is at risk of becoming victims of similar crimes, so it is important to evaluate whether the crime was a one-time occurrence or the result of a trend of reported crimes.
- **The possible risk of compromising law enforcement efforts.** The DCSA should consider law enforcement efforts when issuing a TWN, consulting with public authorities regarding the issuance of further TWNs so as not to compromise an ongoing investigation or other law enforcement efforts.
- **Community safety and awareness.** When issuing a TWN, the DCSA must include information about the crime that triggered it, excluding personally identifiable or victim information. They also provide information that promotes safety and aids in the prevention of similar crimes.

Faculty and staff may contact the DCSA regarding security concerns.
Call 911 to report any and all criminal offenses. After calling 911, report the incident to your DCSA so they may also respond if the incident occurred on or near Relay’s campus. You may reach your DCSA at the phone number or email address included in this report or you may report the incident in person to the DCSA or a Relay staff member if present.

Relay maintains a public crime log covering each of its regional campuses. Criminal acts reported to the DCSA will be entered into the crime log within two business days unless that disclosure is prohibited by law or would jeopardize the confidentiality of the victim. Information that could identify either the victim or the alleged perpetrator is excluded for all log entries. Necessary updates to entries already reported in the log will be made within 2 business days of new information becoming available.

The log is available for public inspection during business hours by request by contacting our Dean of Student Affairs, Nichelle Bowes, nbowes@relay.edu.

*Note: Relay does not maintain a public fire log because the institution does not hold on-campus student housing facilities.*

**REPORTING CRIMINAL INCIDENTS**

All Relay community members, including students, faculty, staff, and visitors, are encouraged to report all crimes and public safety related incidents to local law enforcement agencies in a timely manner.

To report a crime or an emergency on any Relay campus, dial 911. To report a non-emergency security or public safety related matter, contact your DCSA at the email address or phone number included in this report.
CONFIDENTIAL REPORTING OF CRIMES

A crime victim who does not wish to pursue action within the criminal justice system may still file a report describing the details of the incident if the incident does not involve sexual harassment, gender-based harassment, or sexual violence. The purpose of a confidential report is to comply with a victim’s wish to keep personally identifiable information confidential, while taking steps to ensure the victim’s safety and the safety of others. The confidential report allows Relay to compile accurate records on the number and types of incidents occurring on campus. Reports filed in this manner are counted and disclosed in the Annual Security Report.

Relay’s goal is to maintain a safe environment free of sexual harassment, gender-based harassment and sexual violence (which may include stalking and dating, domestic and intimate partner violence in certain circumstances). To further that goal, all employees of Relay are either required or encouraged to report incidents of sexual harassment, gender-based harassment or sexual violence when they become aware of those incidents to the Title IX Coordinator, Nichelle Bowes, nbowes@relay.edu.

CAMPUS SECURITY AND LOCAL LAW ENFORCEMENT

DCSAs have the authority to ask persons for identification and to determine whether individuals have lawful business on campus. DCSAs do not possess arrest power. DCSAs will refer criminal incidents to the local law enforcement agency that has jurisdiction on the campus.

Relay contracts with office buildings, schools, and other businesses for instructional and office space on each of its campuses. Relay complies with the security policies and procedures required by these contracts. DCSAs will review all required security policies and procedures as outlined in these contracts with students at the beginning of each school year. This review may happen in person, by email, or by other methods deemed appropriate by the DCSA.

Each Relay campus maintains a professional working relationship with local law enforcement agencies. All crime victims and witnesses are strongly encouraged to immediately report any crime on campus to the appropriate law enforcement agency and to their DCSA. Prompt reporting will assure timely warning notices and timely disclosure of crime statistics.

Local law enforcement contact information for each Relay campus’ main facility is provided below.
## LOCAL LAW ENFORCEMENT CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Campus</th>
<th>Local Law Enforcement Agency</th>
<th>Precinct/District</th>
<th>Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relay Atlanta</td>
<td>Atlanta Police Department</td>
<td>APD Zone 3</td>
<td>100 Hartsfield Center Pkwy. Suite 500, Atlanta, GA 30345</td>
<td>(404) 963-8030</td>
</tr>
<tr>
<td>Relay Chicago</td>
<td>Chicago Police Department</td>
<td>9th District - Deering</td>
<td>3120 S. Halsted St. Chicago, IL 60608</td>
<td>(312) 747-8227</td>
</tr>
<tr>
<td>Relay Connecticut</td>
<td>New Haven Police Department</td>
<td></td>
<td>1 Union Ave, New Haven, CT 06519</td>
<td>(203) 946-6316</td>
</tr>
<tr>
<td>Relay Dallas/Fort Worth</td>
<td>Dallas Police Department</td>
<td>South Central Division</td>
<td>1999 E. Camp Wisdom Rd. Dallas, TX 75241</td>
<td>(214) 671-4500</td>
</tr>
<tr>
<td>Relay Delaware</td>
<td>Delaware State Police Headquarters</td>
<td></td>
<td>1441 N. DuPont Highway P.O. Box 430, Dover, Delaware 19903-0430</td>
<td>(302) 654-5151</td>
</tr>
<tr>
<td>Relay Denver</td>
<td>Denver Police Department</td>
<td>Police District 1</td>
<td>1311 West 46th Ave. Denver, CO 80211</td>
<td>(720) 913-0560</td>
</tr>
<tr>
<td>Relay Houston</td>
<td>Houston Police Department</td>
<td>Gulfton</td>
<td>5980 Renwick Dr. Houston TX 77081</td>
<td>(713) 773-7550</td>
</tr>
<tr>
<td>Relay Indianapolis</td>
<td>Indianapolis Metropolitan Police Department</td>
<td>North District</td>
<td>3120 E. 30th St. Indianapolis, IN 46218</td>
<td>(317) 327-6100</td>
</tr>
<tr>
<td>Relay Leadership Programs</td>
<td>New York City Police Department</td>
<td>1st Precinct</td>
<td>16 Ericsson Pl, New York, NY 10013</td>
<td>(212) 334-0611</td>
</tr>
<tr>
<td>Relay Memphis</td>
<td>Memphis Police Department</td>
<td>South Main Station</td>
<td>545 S. Main St. #216 Memphis, TN 38103</td>
<td>(901) 636-4099</td>
</tr>
<tr>
<td>Relay Nashville</td>
<td>Nashville Police Department</td>
<td>East Precinct</td>
<td>936 E. Trinity Ln. Nashville, TN 37207</td>
<td>(615) 862-7600</td>
</tr>
<tr>
<td>Relay New Orleans</td>
<td>New Orleans Police Department</td>
<td>District 8</td>
<td>334 Royal St. New Orleans, LA 70130</td>
<td>(504) 658-6080</td>
</tr>
<tr>
<td>Relay New York</td>
<td>New York City Police Department</td>
<td>1st Precinct</td>
<td>230 E. 21st St. New York, NY 10010</td>
<td>(212) 477-7411</td>
</tr>
<tr>
<td>Relay Newark</td>
<td>Newark Police Department</td>
<td></td>
<td>50 Park Place Newark, NJ 07102</td>
<td>(973) 733-6007</td>
</tr>
<tr>
<td>Relay San Antonio</td>
<td>San Antonio Police Department</td>
<td>District 1</td>
<td>515 S. Frio St. San Antonio, TX 78207</td>
<td>(210) 207-7410</td>
</tr>
<tr>
<td>Relay Washington DC</td>
<td>Metropolitan Police Department</td>
<td>First District</td>
<td>101 M St., SW Washington, DC 20024</td>
<td>(202) 698-0555</td>
</tr>
</tbody>
</table>
OFF-CAMPUS CRIMINAL ACTIVITY

Relay does not recognize any student organizations with off-campus locations.

If Relay students are involved in an off-campus offense, local law enforcement may choose to report the crime directly to Relay.

SECURITY AWARENESS PROGRAMS

Students are informed of campus security policies and programs during the fall term. An institution-wide announcement outlines ways to maintain personal safety and campus security. Students are informed about crime on-campus and in surrounding areas. Similar information is presented to all faculty and staff.

Awareness and crime prevention is strongly encouraged. Students, faculty, staff, and visitors are instructed to be aware of their responsibility for their own security and the security of others.

ACCESS TO CAMPUS FACILITIES

During business hours, Relay offices will be open to students, faculty, staff, and visitors. During non-business hours, access to Relay offices is only available by key or key card. Relay classrooms may be accessed during evening hours and weekends by the method that the DCSA deems fit (i.e. security sign-in, student ID).

Relay does not have a policy related to access to campus residencies, as the institution does not hold on-campus student housing facilities.

Maintenance of Relay facilities occurs during non-business hours. Individuals maintaining Relay facilities have access to facilities by key or key card.

In the case of periods of extended closing, Relay will admit only those with prior written approval to all facilities.

Emergencies may necessitate changes or alterations to the times in which facilities are available.
DRUGS AND ALCOHOL ON CAMPUS

Relay complies with all applicable federal and state laws concerning the possession, use, and sale of alcoholic beverages. Relay also recognizes the illegality and danger of drug abuse and, accordingly, strictly prohibits the possession, use, manufacture, or distribution of illicit drugs on any Relay campus or during any Relay activity. Violators of state and federal laws regarding alcohol and drugs are subject to criminal prosecution, fine and imprisonment.

DRUG AND ALCOHOL ABUSE EDUCATION PROGRAM

Relay has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides resources for services related to drug use and abuse including dissemination of informational materials, counseling services, referrals and institutional disciplinary actions. Program materials are accessible via Relay GSE's Support Center.

TITLE IX AND NOTICE OF NONDISCRIMINATION

Consistent with its commitment to addressing all gender-based misconduct within its community, Relay complies with Title IX of the Higher Education Amendment of 1972 (“Title IX”), which prohibits discrimination on the basis of sex in education programs or activities. Gender-based misconduct, as defined in this document, constitutes forms of sex discrimination prohibited by Title IX.

Relay is committed to a policy of actively supporting equality for all persons. Relay does not discriminate on the basis of race, color, religion, creed, sex, gender identity, sexual orientation, national origin, ancestry, age, marital status, citizenship status, veteran status, disability, or any other criterion specified by federal, state, or local laws, in the administration of its admissions, employment and educational policies, or scholarship, loan, and other school-administered programs. Rather, Relay affirms that it admits students and selects employees regardless of their race, color, religion, creed, sex, gender identity, sexual orientation, national origin, ancestry, age, marital status, citizenship status, veteran status, disability, or any other criterion specified by federal, state, or local laws and thereafter accords them all the rights and privileges generally made available to students or employees at the school.

Complaints of discrimination and harassment that do not involve gender-based misconduct are governed by Relay’s Harassment policy, which is published annually in the Student Handbook.
GENDER-BASED MISCONDUCT
POLICY AND PROCEDURES

POLICY

Relay does not tolerate gender-based discrimination and harassment, including sexual assault and all other forms of gender-based misconduct. Title IX, the Violence Against Women Act ("VAWA"), and state laws such as the New York Education Law Article 129-B ("Enough is Enough") and the Illinois Preventing Sexual Violence in Higher Education Act further require that Relay take specific steps to stop gender-based misconduct, remedy its effects, and prevent its recurrence. Sexual harassment, sexual assault, sexual exploitation, gender-based harassment, stalking, domestic violence, and dating violence are all forms of gender-based misconduct and will not be tolerated at Relay. These behaviors do not have to be sexual in nature to be considered gender-based misconduct. Similarly, Relay will not tolerate harassing, violent, intimidating, or discriminatory conduct by any member of the Relay community.

The goal of this policy is to create a community not impaired by gender-based misconduct of any kind by providing definitions of gender-based misconduct, avenues for those affected by gender-based misconduct to obtain assistance, and a prompt and equitable complaint-and-investigation procedure for all members of the Relay community.iii For the purposes of this policy, the Relay community includes, but is not limited to, students, faculty members, staff, applicants, vendors, visitors, and guests.

All policies and procedures regarding gender-based misconduct can be found in our student handbook here.

CAMPUS CRIME STATISTICS

Under The Clery Act, campuses are required to report campus crime statistics for certain offenses, hate crimes, arrests and disciplinary referrals to the campus judicial process. The Clery Act also requires that any incident that is unfounded also be reported. An incident may be classified as unfounded only after investigation by a law enforcement agency. A mere lack of evidence to support the allegations is not sufficient to dismiss an incident or case. To classify an incident as unfounded there must be evidence that demonstrates the offense was not committed.

In all cases, data must be broken down according to the geographic location of the occurrence of the offense. These locations are defined as the campus’s “Clery Geography” under the Act.
The Clery Act requires crime statistic reporting on the following three geographic classifications:

**ON CAMPUS**
Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and
Any building or property that is within or reasonably contiguous to part 1 of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

**NONCAMPUS**
Any building or property owned or controlled by a student organization that is officially recognized by the institution; or

Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**PUBLIC PROPERTY**
All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.
CRIMINAL OFFENSES BY CAMPUS

The following criminal offenses are reportable offenses under the Clery Act for campus, noncampus, and public property geographies applicable in each Relay region. These statistics include incidents reported directly to DCSAs as well as those reported to local law enforcement agencies. We did not submit data for campuses that were established in 2018 or after: Indianapolis. We also did not include a separate report for leadership programs because they convene at local campuses ex. Relay Denver.
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The New York City Family Justice Centers are a program of the Mayor’s Office to Combat Domestic Violence.

The New York City Family Justice Centers provide criminal justice, civil legal, and social services all in one location for victims of domestic violence, elder abuse, and sex trafficking. Victims can meet with a prosecutor, speak with a trained counselor, and apply for housing and financial assistance in just one place. Children age 3 and up can play in a children’s room while their parents receive services.

Services are free and available to all victims. Victims can get help at the Centers no matter what their immigration status or the language they speak. Staff can speak more than 30 languages and interpretation services are also available in many more languages.

**Manhattan**
Address: 80 Centre Street, New York, NY
Phone: (212) 602-2800

**Bronx**
Address: 198 East 161st Street, Bronx
Phone: (718) 508-1222

**Brooklyn**
Address: 350 Jay Street, downtown Brooklyn
Phone: (718) 250-5111 and select 6

**Queens**
Address: 126-02 82nd Avenue, Kew Gardens
Phone: (718) 575-4500

**NYC RESOURCE DIRECTORIES**
SAFE CENTERS FOR EXCELLENCE
http://www.svfreenyc.org/survivors_emergency.html

Sexual Assault Forensic Examiner (SAFE) services are considered the best and most victim-centered approach to acute health care for sexual assault patients. SAFE Centers provide sexual assault patients with:

1) Sensitive, victim-centered, medical and forensic health care performed by a specially trained Sexual Assault Forensic Examiner (SAFE). A SAFE is a healthcare provider such as a doctor, nurse, physician’s assistant or nurse practitioner.

2) Care that is timely, compassionate, and patient-centered, in a designated and appropriately equipped private room.

3) Assurance about the quality of collection, documentation, preservation and custody of physical evidence by utilizing a trained and New York State Department of Health-certified sexual assault forensic examiner to perform exams. These examiners are available to provide expert testimony if patients choose to report crimes to law enforcement.

4) Psycho-social and legal support by a specially trained Rape Crisis Advocate or Counselor.

5) Reliable referrals to mental and physical health care and follow-up services.
Manhattan
St. Luke’s Hospital (CHP)
Amsterdam Ave & W 113th St

Roosevelt Hospital (CHP)
1000 10th Ave

Beth Israel-Petrie Campus (CHP)
1st Ave & E 16th St

Bellevue Hospital (HHC)
1st Ave & E 27th St

Harlem Hospital (HHC)
506 Lenox Ave

Metropolitan Hospital Center (HHC)
1901 1st Ave

Mount Sinai Medical Center (Mount Sinai)
1 Gustave L Levy Pl

New York Presbyterian Hospital-Columbia
(NYP)
622 W 168th St

New York-Presbyterian Hospital- The Allen
Pavilion (NYP)
5141 Broadway

Brooklyn
Woodhull Medical and Mental Health
Center (HHC)
760 Broadway

Coney Island (HHC)
2601 Ocean Pkwy

Kings County Hospital Center (HHC)
451 Clarkson Ave

Bronx
North Central Bronx (HHC)
E 210th St & Kossuth Ave

Lincoln Medical and Mental Health Center
(HHC)
234 E 149th St

Jacobi Hospital (HHC)
Eastchester Rd & Pelham Pkwy S

Queens
Queens Hospital Center (HHC)
82-68 164th St

Elmhurst Hospital (HHC)
79-01 Broadway

Staten Island
Richmond University Medical Center (IN)
355 Bard Ave

Other Resources
NYC Gay and Lesbian Anti-Violence Project
(212) 714-1141

Safe Horizon: Rape and Sexual Assault
Hotline (212) 227-3000

Safe Horizon: NYC Domestic Violence
Hotline (800) 621-4673

*For confidential reporting resources in
other states, visit RAINN at
https://centers.rainn.org/
NATIONAL RESOURCES

NATIONAL SEXUAL ASSAULT HOTLINE
(800) 656-HOPE (4673)
https://www.rainn.org/about-national-sexual-assault-telephone-hotline

THE NATIONAL DOMESTIC VIOLENCE HOTLINE
(800) 799-SAFE (7233)
http://www.thehotline.org

NATIONAL CENTER FOR VICTIMS OF CRIME
Victim Service Helpline
(800) FYI-CALL (211-7996)
APPENDIX B

RELAY GSE STUDENTS’ BILL OF RIGHTS

ALL STUDENTS HAVE THE RIGHT TO:

• Make a report to local law enforcement and/or state police.
• Have disclosures of domestic violence, dating violence, stalking, and sexual assault treated seriously.
• Make a decision about whether or not to disclose a crime or violation and participate in the judicial or conduct process and/or criminal justice process free from pressure from Relay.
• Participate in a process that is fair, impartial, and provides adequate notice and a meaningful opportunity to be heard.
• Be treated with dignity and to receive from the institution courteous, fair, and respectful health care and counseling services, where available.
• Be free from any suggestion that the reporting individual is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such crimes or violations.
• Describe the incident to as few Relay representatives as practicable and not to be required to unnecessarily repeat a description of the incident.
• Be free from retaliation by Relay, the accused and/or the respondent, and/or their friends, family and acquaintances within the jurisdiction of the institution.
• Access to at least one level of appeal of a determination.
• Be accompanied by an advisor of choice who may assist and advise a reporting individual, accused, or respondent throughout the judicial or conduct process including during all meetings and hearings related to such process.
• Exercise civil rights and practice of religion without interference by the investigative, criminal justice, or judicial or conduct process of Relay.
Purpose

Relay values the safety of every member of its community. Relay goes to great lengths to ensure the safety of students, faculty members, staff, and visitors. However, it is important to acknowledge the role that awareness of one’s surroundings can play in keeping members of our community safe. The safety tips below are designed to help members of our community avoid potentially dangerous situations.

Tips

Don’t allow technology to make you unaware of your surroundings

Technology, including smartphones and music players, can distract you from the world around you. It is nearly impossible, to get out of a potentially dangerous situation, if you aren’t aware of the situations you’re walking into. The key to getting out of a potentially dangerous situation is to recognize it as such.

Never walk alone at night

Walking around alone and in the dark could cause you to be targeted. While, there are times that you will need to travel by foot at night, please always abide by the buddy system so that, should something happen, you’re not on your own.

Carry some emergency cash

It’s good to have some cash on you at all times, in the event that your debit/credit card won’t work or gets lost. You never want to be stuck in a scary situation because you don’t have the necessary funds to get out of it as quickly as possible.

Locate the emergency system areas on campus

Most campuses have emergency call buttons or phones scattered throughout campus for students to utilize in the event of an emergency. Find out what your campuses system is and
locate the areas in which the systems are placed. Should you ever find yourself in trouble, it will be much easier if you know where you can call for help.

KNOW YOUR WAY AROUND CAMPUS

In addition to paying attention to your surroundings, get to know your surroundings as well. Take time to become familiar with landmarks and streets, so that you are able to navigate your way around – or out of an area, should you need to.

TRY A PARTY WHEN YOUR FRIEND LEAVES

While you don’t need to call it an early night just because one of your friends does, but, what you should do is ensure you always have at least one familiar person that you can trust with you. Being alone at a party could result in you being targeted – consider going home if you’re going to be alone, it may not be worth the risk to stay – no matter how nice everyone there seems.

AVOID LOSING CONTROL OF SOUND DECISION MAKING

If you’re getting to the point that you don’t have control of yourself or your surroundings, stop and get out. Get help if you can’t do it alone. It’s far too easy for others to take advantage of you or a situation if you can’t think or act rationally.

ALWAYS HAVE EMERGENCY CONTACTS ON YOU OR IN YOUR DEVICE

If you have a smartphone, program emergency numbers into it. It’s one of the first spots hospitals check if you’re admitted alone because they are able to bypass your pass code in order to access your contacts. Additionally, list your important emergency contact numbers and information in your planner, if you carry one. Whatever items you have on a regular basis are good spots to keep emergency information.

CONSIDER CARRYING PEPPER SPRAY, A WHISTLE OR TAKING A SELF-DEFENSE COURSE

The hope is that you will never need to make use of these defense mechanisms, however, having them with you can make a life-saving difference in threatening situations.
The national operations team consists of the two managing directors of national operations and one senior director of operations.


For other discriminatory conduct not covered by this policy, please refer to the Nondiscrimination Policy and Harassment Policy as appropriate in the Student Handbook. If students have any questions about which policy and procedure may apply, please contact their Dean’s Office.

As part of the Violence Against Women Act of 2013, the definitions of sexual offenses including rape were changed to reflect the FBI definition. Forcible and nonforcible categories were changed to rape, incest, fondling, and statutory rape. Forcible and non-forcible sexual offenses will not be reported for 2013 or in the future. Beginning this year, those crimes will now be reported under the new definitions; to wit; rape, incest, fondling, and statutory rape.

As part of the Violence Against Women Act of 2013, stalking, domestic violence, and dating violence were added as reportable categories.

The Higher Education Opportunity Act of 2008 requires universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated.